

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
September 8, 2014
Council Chambers

1. Items for Discussion

- a. Northern Virginia Regional Commission (NVRC) Update *(Tab 08)(45 min)*
- b. Edwards Landing Trail *(Tab 09)(20 min)*
- c. Comprehensive Parking Program (Initiatives, Follow-up) *(Tab 10)(45 min)*
- d. Non-Disclosure Procedures *(Tab 11)(30 min)*

2. Additions to Future Council Meetings (Tab A)

3. Council Invitations

- Sept. 5* – Century 21 Redwood Realty Ribbon Cutting, 5 p.m., 17 Loudoun St., SE
Sept. 6 – Aloha Mind Math, 11:30 a.m., 2 Cardinal Park Drive, SE #103
Sept. 6 – Youth Knowledge Enrichment Center, 12:15 p.m., 64 Sycolin Road, SE
Sept. 11 – 9/11 Remembrance, 7 p.m., Town Green
Sept. 20 – Good Shepherd Alliance Walk for the Homeless, 8 a.m., Douglass Comm.
Sept. 20 – Third Annual Fine Arts Festival, 10 a.m. – 6 p.m., Downtown
Sept. 21 – Third Annual Fine Arts Festival, 11 a.m. – 5 p.m., Downtown
Sept. 21 – Sustainable Genealogy: Separating Fact from Fiction, 2 p.m., Thomas Balch Library
Sept. 27 – Leesburg Airshow, 11 a.m., Leesburg Executive Airport
Sept. 28 – The Amazing Legacy of James E. Hanger, Civil War Soldier, 2 p.m., Thomas Balch Library
Oct. 2 – Preseveration for Home Archives, 10 a.m., Thomas Balch Library
Oct. 3 – Community Farewell for John Wells, 5:30-7:30 p.m., Rose Garden
Oct. 4 – John Wells’ Retirement Dinner, 5:30-8:30 p.m., Ida Lee Recreation Center (previous RSVP required)
Oct. 5 – Scalawag: A White Southerner’s Journey through Segregation to Human Rights Activism, 2 p.m., Thomas Balch Library
Oct. 6 – Clerk’s Office Tour, Loudoun County Historic Records, no later than 6:45 p.m. from Thomas Balch Library
Oct. 18 – Leesburg Tour with James Roberts, 9 a.m.-12 p.m., Meet at Balch Library
Oct. 19 – Benefit and Improvement: Evidence of Antebellum Virginia Social Libraries, 2 p.m., Thomas Balch Library
Oct. 26 – South Pacific Cauldron: World War II’s Greatest Forgotten Battlefields, 2 p.m., Thomas Balch Library

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
September 9, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Wright
3. SALUTE TO THE FLAG: Collin Andred Runholt, Eagle Scout
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of August 11, 2014
 - b. Regular Session Minutes of August 12, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Recognition – Collin Andred Runholt, Eagle Scout
 - b. Certificate of Appreciation –Miguel E. Ortega, IV, Eagle Scout
 - c. Introduction of Kim Winn, VML Executive Director
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Authorization for Purchase of Streets Maintenance Vehicles (*Tab 01*)

RESOLUTION

Authorizing the Purchase of a Replacement Front End Loader

RESOLUTION

Authorizing the Purchase of a Replacement Single Axle Dump Truck

- b. Authorization for a Memorandum of Agreement for the Airport Remote Pilot Program (*Tab 02*)

RESOLUTION

Authorizing the Town Manager to Execute a Memorandum of Agreement with Saab Sensis and Virginia SATS Lab, Inc. for the purpose of Establishing a Remote Air Traffic Control Tower Test at the Leesburg Executive Airport

- c. Authorizing the Commission on Public Art (COPA) to Approve a Rotating Exhibit of Artwork for the Second Floor (Tab 03)

RESOLUTION

Authorizing the Commission on Public Art to Approve a Rotating Exhibit of Artwork Provided Solely by Loudoun County Public School Students for Exhibition on the Second Floor of Town Hall

- d. Supplemental Appropriation of Funds from Tree Bank (Tab 04)

RESOLUTION

Approving a Supplemental Appropriation of \$30,000 Resulting in a Transfer of Funds from the Tree Bank to the FY 2015 Capital Projects Budget

- e. Authorizing Purchase of a Replacement Backhoe for the Utilities Maintenance Division (Tab 05)

RESOLUTION

Authorizing Purchase of a Replacement Backhoe

- f. Initiating 2014 Batch Zoning Ordinance Amendments (Tab 06)

RESOLUTION

Initiating Amendments to Various Articles and Sections of the Leesburg Zoning Ordinance as Part of the 2014 Annual "Batch" Amendments Addressing Minor Changes to Implement Town Plan Goals and Objectives, to Make Corrections and Clarifications, Changes Necessary to Comply with Annual State Code Legislative Changes and to Address Minor Town Council Directives

10. PUBLIC HEARINGS

- a. MacDowell Brew Kitchen Rezoning (Tab 07)(60 min)

ORDINANCE

Approving TLZM 2013-0005 MacDowell, a Rezoning of 204 South Street from RHD to B-1 and a Proffer Amendment to #ZM-75, 203 Royal Street

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS
 - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.